

## Facility Fit Testing/ Thumb Drive Reference Guide

<b>Form</b>	<b>Print</b>	<b>Thumb drive</b>	<b>Email</b>	<b>Laminate</b>	<b>Explanation</b>
Facility Sign-In	x				Documents facility and staff attendance
Education Agenda	x	x			Layout an overview of topics and who should attend
Facility summary PDF	x	x	x		Provides facility overview of responsibility and resource links
RPP template		x	x		Respiratory protection plan template if facility needs a plan
OSHA Appendix A	x	x			OSHA explanation on fit testing
Fit tester certification	x	x			Documentation of fit test training by Coalition
Medical questionnaire	x	x	x		OSHA medical questionnaire
Medical recommendation/ opinion	x	x	x		Documentation of medical review by qualified healthcare professional and medical recommendation on respirator usage
Qualitative Procedure directions	x	x			Step by step direction with suggested verbiage
Fit testing Procedure	x	x		x	Quick 1-page of the seven tasks that must be performed during fit testing
Fit testing Protocol	x	x		x	Quick 1-page overview of employee fit testing
Rainbow passage	x	x		x	OSHA's recommended reading during fit testing
Employee fit test record	x	x	x		Documentation of employee fit testing and results; provide copy to employee
3M Wear it Right PDF	x	x		x	Resource poster to remind staff how to properly wear respirator
Seal Check	x	x		x	Resource poster to show how to perform seal check
Solutions Reminder	x	x			Resource reminder to determine # of sprays during fit testing
Annual survey form	x	x			Recommended employee annual survey form
Why annual fit test PDF	x	x			Staff educational flyer on importance of annual fit testing
What is a Health Care Coalition?	x				Explanation of a healthcare coalition; what resources/ support can and cannot be provided
PPT Fit Test Training	x	x			Power Point presentation used for facility training
Respiratory Toolkit		x			Facility reference guide
Thumb Drive Guide	x	x			Explanation of document/ reference and how provided to facility

